



AVELINO

PERSONAL ON-SITE MANAGEMENT

PROPERTY MANAGEMENT

We transform services into real experiences

OWNER LIVING

Management of your Investment



Key holding



Administrative support |
Utilities, Insurances, Condo &
building matters, etc



Representation tasks |
Management of the
relationship with the
condominium or neighbors



Coordination and supervision
of maintenance | Pool,
garden, cleaning &
housekeeping, etc



Preparation of the
property for the
owner's arrival



Check and transmission
of Landlord's mails,
Reporting



Access to our On-demand
services | Renovation works
management, First
installation services, etc

Weekdays assistance: 9:00 am to 6:00 pm
For emergencies: 7 days assistance 24h call



OWNER INVESTING TYPE 1: SHORT TERM RENTALS



Investment Advice

We give you a highlight on the rental market and price trends.



Professional Photography

A good picture tells more than a thousand words. We'll guarantee a professional shooting of the house as the best-selling tool



Sales Support

We will look after potential guest questions, inquiries and bookings from anywhere in the world, at any time

* Management



Guests

We will always provide you with the guests' profile before the rental. In general, they are wealthy families that come to us through



Check in / out

Full organization of check-in and check-out, ensuring a completely seamless process, including Stand-by service of local host and welcome basket delivery



Operations Support

Point of contact with the guests during all stay guaranteeing that all goes well

* Operations with guests



Cleaning

Our well-trained housekeepers take care of every change-over and leave it perfectly clean and ready for the next guests.



Linen & Towels

Our professional cleaning team will ensure all linen & towels are perfect for your guests' arrival.



Maintenance

Reliable and trustable handymen and we also provide stand-by service.



Re-stocking Essentials

Your accommodation will always be re-stocked with essentials for guests like toilet rolls, dishwasher liquid, soap etc.

* Operations between stays

OWNER INVESTING TYPE 2: LONG TERM RENTALS

Operational management



Management and follow-up of the tenant screening process,



Point of contact with the tenants guaranteeing that all goes well



Handling all problems and maintenance through reliable and trustable handymen



Representation tasks| Management of the relationship with the condominium or neighbors



Visit of the property and reporting when necessary



Check and transmission of Landlord's mails, Reporting,



Key holding



Administrative support | Utilities, Insurances, etc



Financial management | Collection and transmission of Deposit & Rent, Issuing of rental receipt, Annual update of the rental amount, and all documents needed for tax purposes



About Us

We are an hospitality concept dedicated to receiving, welcoming and directing you to the best experiences and services since 2010. We focus on convenience, on anticipating possible needs and on making your life easier.

Our team is made by people who like to transform services into real experiences; they work quickly, efficiently and effectively, are used to the unexpected and, above all, are here to make your journey very pleasant.





Exceeding expectations is what we live for

We never say no and that's why we got used to doing a little bit of everything. That's why we entered areas completely outside of our comfort zone. We did it with the same joy as a day-to-day service.

We accept every challenge, do our best and our goals are always achieved. Thank you to everyone who challenged us and continue to do so everyday.





PA SERVICES - RELOCATION - PROPERTY MANAGEMENT - CUSTOMER SERVICE TRAINING - BOOKINGS -
HOUSE RENTALS - AT HOME SERVICES - ACTIVITIES - CLASSES - EVENTS ORGANIZATION - STAFF TRAINING



LISBON - COMPORTA - PORTO - ALGARVE



HOW CAN WE HELP YOU?

WEARE@AVELINO.PT

WWW.AVELINO.PT

[+351 914 595 430](tel:+351914595430)

THANK YOU!

WE ALSO DO

CUSTOMER SERVICE TRAINING AND CONSULTANCY TO – HOTELS – CLINICS – RESTAURANTS - SHOPS

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